

Dear Manager,

I would like to request your approval to attend the UXINDIA 2026 Rising Leaders Forum, taking place in Bengaluru from 26–27 September 2026.

The forum is designed for emerging design professionals and future leaders, focusing on leadership development, communication, collaboration, AI-enabled design practices, product thinking, and career growth.

Why this is valuable for our team:

- **Accelerate professional growth** – Practical leadership skills that will help me take on greater responsibilities and contribute more effectively to the team.
- **Improve collaboration** – Sessions cover communication, influence, and working across cross-functional teams, helping improve project execution.
- **Stay current with industry trends** – Insights into AI, design innovation, UX strategy, and emerging practices that can strengthen our team's capabilities.
- **Share learnings with colleagues** – I'll prepare a summary of key takeaways and run an internal knowledge-sharing session so the team benefits.
- **Invest in future leadership** – Supporting employee development helps build stronger internal capabilities and future leaders within the organization.

The knowledge and skills gained will contribute to improved performance, better collaboration, and stronger design outcomes — extending the value of this investment beyond a single attendee.

I believe this opportunity will help me grow professionally while bringing meaningful value back to our organization. Thank you for your consideration.

Sincerely,

[Your name]